



learn to swim

victoria

TURNING WATER BABIES INTO
WORLD CHAMPIONS



CALL NOW!
9455 1330
*Limited places
only!*



Lifelong Skills for the Pool and Beyond

Learn to Swim Victoria not only provides the highest level of instruction to all swimmers but also aims to develop many other life skills beyond the pool. From overcoming fear, to growing confidence and building resilience, our program offers more than just swimming lessons. With over 30 years experience in the aquatic industry and proven awareness of what is possible, we provide a quality program. You can be certain that Learn to Swim Victoria will deliver confidence and ensure you achieve results.

www.learntoswimvic.com.au

HOLIDAY SWIM PROGRAM

2019

APRIL HOLIDAY PROGRAM	JULY HOLIDAY PROGRAM	SEPTEMBER HOLIDAY PROGRAM
April Mon 8th – Fri 12th	July Mon 1st – Fri 5th	September Mon 23rd – Thurs 26th*
April Mon 15th – Thurs 18th *	July Mon 8th – Fri 12th	September Mon 30th – October Fri 4th

2020

JANUARY HOLIDAY PROGRAM
January Mon 6th – Fri 10th
January Mon 13th – Fri 17th
January Mon 20th – Fri 24th

- 30 minutes classes run every ½ hour from 9:30am to 12 noon
- Limited places due to small class size
- Beginners to advanced swimmers welcome
- All children are grouped by age and ability
- NO REFUNDS OR MAKE-UPS for holiday programs

Bookings are ONLY taken with a completed enrolment form and full payment

Please READ TERMS AND CONDITIONS CAREFULLY

*4 day holiday program due to public holiday (\$80 per child)



Ages: 3YRS+
\$100 PER CHILD
PER WEEK
(5 x ½ classes
per week)

BABY INTRODUCTORY COURSE

Baby swim lessons benefit the brain! Young children learn through movement, play and being active! Development of the whole body (including the brain) comes directly from these experiences. These positive early experiences lay the foundations for lifelong learning – which have the ability to increase concentration, alertness and perceptual abilities.

3 x 30 min. classes per week starting at 12 noon during our holiday programs

2019

APRIL HOLIDAY PROGRAM	JULY HOLIDAY PROGRAM	SEPTEMBER HOLIDAY PROGRAM
April 8th, 10th & 12th April 15th, 17th & 18th	July 1st, 3rd & 5th July 8th, 10th & 12th	September 23rd, 25th & 27th September 30th, October 2nd & 4th

2020

JANUARY HOLIDAY PROGRAM
January 6th, 8th & 10th
January 13th, 15th & 17th
January 20th, 22nd & 24th

CALL NOW
9455 1330
LIMITED PLACES ONLY

\$50
 per
 week

What to bring to all classes?

- Favourite toy
- Swimmer nappy
- Bathers for parent/carer to enter the water with baby. You may also want to wear a rash vest or t-shirt over your bathers as this allows something for your baby to grasp onto (instead of your skin)
- Warm clothing for baby to change into after the lesson
- An extra feed; babies get hungry after this exercise
- A HAPPY, RELAXED ATTITUDE

SWIM PROGRAMS

Babies Classes

Our Baby Awareness Courses provide you with a happy and relaxed introduction to swimming, whilst at the same time teaching routines for survival and methods to enable your baby to swim independently. Learn how swimming can teach your child to be safe in the water and also help them to achieve learning milestones sooner.

- 3 months – 2 ½ years
- 7 babies per class (plus caregivers)
- Monday – Sunday: ½ hour lessons

Babies Transition Classes

This class provides a fun and comfortable means for your child to bridge the gap from our Baby Classes to independent swimming under teacher supervision. Parents/carers are required in the water with their child at the start of Term. As your child becomes comfortable with their teacher and independent in their social, behavioural and physical learning, parents are no longer required in the water.

- 2 ¼ - 3 years
- 4 Babies per class (plus caregivers)
- Monday – Sunday mornings: ½ hour lessons

Kinder Classes

Our Kinder program, ranges from unconfident beginners with no basic swimming skills to those swimming strokes. These classes aim to teach children how to overcome fear, build confidence and determination. As well as establishing a sense of self-awareness both in and out of the water.

- 2 ½ years – 5 years
- 4 children per class
- Monday – Sunday Mornings: ½ hour lessons

School-Age Classes

Catering for the beginner through to the more accomplished swimmer, these classes help children establish a sense of independence, perseverance, and resilience, enabling them to learn all four strokes competently and be safe in any water environment.

- 5 years and older
- 5 children per class
- Monday – Friday afternoons: ½ hour lessons
- Saturday & Sunday mornings: ½ hour lessons

Autonomy 1 (45mins) & Autonomy 2 (60mins)

One of the more challenging swimming levels offered at Learn to Swim Victoria. The aim of these stroke groups is to develop proper stroke techniques and the skills necessary for the opportunity to move into squad swimming. To reach these levels, swimmers must be able to swim 200m Freestyle and be able to competently perform Backstroke and Breaststroke.

- 5 years and older
- Autonomy 1: 8 children per class & Autonomy 2: 10 children per class
- Monday – Friday afternoons
- Saturday & Sunday mornings

Squad Programs

Your child's learning doesn't finish at Learn to Swim Victoria, we offer a range of programs whether it is for fitness or competition, there is a squad for you. As a budding swimmer you can join our affiliated swimming club – Ivanhoe Neons. www.ivanhooneons.org.au

2019/2020 Term Dates & Prices

2019: Term 3 – 10 week term

July 15th – Sept 22nd

Bookings taken from: 1st July 2019

	Babies	Baby Transition	LTS	Autonomy 1 & 2	Adults
Weekday	\$195	\$210	\$220	\$245	\$240
Weekend	\$205	\$220	\$230	\$255	

*2019: Term 4 – 10 week term

Oct 7th – Dec 15th

Bookings taken from: 23rd September 2019

	Babies	Baby Transition	LTS	Autonomy 1 & 2	Adults
Weekday	\$195	\$210	\$220	\$245	\$240
Weekend	\$205	\$220	\$230	\$255	

*Note that these terms have public holidays and prices will be adjusted accordingly

NO BOOKING CAN BE COMPLETED WITHOUT OUR ENROLMENT FORM AND FULL PAYMENT

Caps are compulsory for all classes from Baby transition onwards

CALL NOW!
9455 1330
Limited places only!

*2020: Term 1 – 9 week term

28th Jan – 29th March

Bookings taken from: 6th January 2020

	Babies	Baby Transition	LTS	Autonomy 1 & 2	Adults
Weekday	\$175.50	\$189	\$198	\$220.50	\$216
Weekend	\$184.50	\$198	\$207	\$229.50	

*2020: Term 2 – 11 week term

14th April – 28th June

Bookings taken from: 30th March 2020

	Babies	Baby Transition	LTS	Autonomy 1 & 2	Adults
Weekday	\$214.50	\$231	\$242	\$269.50	\$264
Weekend	\$225.50	\$242	\$253	\$280.50	

Caps are compulsory for all swimmers from our Baby Transition level through to Squads/Adults

Goggles are recommended for all levels

MAGNA POOL @ HEIDELBERG

Learn to Swim Victoria have raised the standards for pool water quality. Your children's health matters to us!

- Our pool facility has three disinfection systems:
 - Magna
 - Ozone
 - UV
- These systems help make the water quality cleaner than any normal tap water. Our cutting-edge UV system breakdowns and kills any known bacteria.
- The benefits of a Magna pool are enormous, not only is Magna better for the skin and hair, but it will help alleviate aches and pains, support detoxification in the body, reduce stress, promote energy/wellbeing and soothes skin.
- We test water quality every two minutes, unlike most swim centres that only test every 4 hours. This ensures a safe and hygienic environment for all swimmers.
- A private pool, free of the distractions associated with larger swim centres.
- 25m 6 lane pool, with a shallow water depth of 0.6m enabling smaller children to experiment with skills whilst still being able to stand up.



Ivanhoe Grammar School Pool

Currently under renovation, and with an estimated opening date of late 2020 to early 2021.

Staff

We are proud of the fact that our teachers and coaches are some of the best in the industry. Many are award winning, and all of our staff are AUSTSWIM or Swim Australia qualified and hold current working with children checks



**CALL NOW!
9455 1330**
*Limited places
only!*


learn to swim
victoria

Heidelberg P.S Pool and Swim School Office
116 Cape Street, Heidelberg, 3084

Correspondence

Post: PO Box 2219, East Ivanhoe 3079

Email: info@learntoswimvic.com.au

(03) 9455 1330

www.learntoswimvic.com.au



1. New Enrolments

All new enrolments are only accepted with a completed and signed **Enrolment Form** acknowledging and accepting the following Terms and Conditions. Full payment must be received to secure your place. We do not hold places or accept part payments. If an assessment is required to determine the child's ability, the Aquatic Service Officer will contact the applicant to arrange a time to conduct an assessment.

2. Re-Enrolling for the next Term

Existing Learn to Swim Victoria (LTSV) students are automatically enrolled for the following Term. You will be notified when your invoice is due via email three (3) weeks prior to the end of the current Term that will indicate the Term dates, lesson times and fees.

STUDENT LESSON TIMES, DAYS & LOCATION MAY CHANGE. Due to numbers within our Swim School we cannot contact each parent individually. If your lesson time is unsuitable, please check online for alternatives or contact our office to discuss.

To confirm your re-enrolment, your payment must be received no later than the due date on your invoice. Failure to pay on time will open up your place to other clients who are interested in securing their place. You may choose your class times and make online payment via our website: www.learntoswimvic.com.au. If you miss a Term, we ask that you complete a new Enrolment Form due to ongoing changes to our Terms and Conditions and for up to record keeping.

If you do not wish to re - enrol, we kindly ask that you notify our office ASAP.

3. Lesson Cancellations

Class occupancy is a major factor in determining whether or not a class will run. In the event that your chosen class is not 60% full, a Swim School staff member may contact you to transfer you to an alternate class. All lesson cancellations are at the discretion of **Management**.

4. Fees & Payment Methods

Our preferred method of payment is via our online credit facility which can be located at: www.learntoswimvic.com.au under the **'Customer Login'** section. Online payment may be made by the following methods:

- CREDIT CARD (VISA & Mastercard), EFTPOS and CASH (online, over the phone or in person at our Reception)
- BPAY (See your invoice for details. Please schedule BPAY one (1) day prior to due date to ensure it reaches our account in time)

A 10% discount applies to all families with three (3) or more children enrolled in Learn to Swim lessons (only) in the same Term. This discount is not applicable to those in squads. A 10% discount applies to children taking two (2) lessons per week.

5. Non-Transferable

Memberships and lessons are non transferable to other people/family members and cannot be converted to other products or services.

6. Cancellations and Refunds

Seven (7) days prior to Term:

Full refund will be issued and the contract will be voided if written notification is provided no later than seven (7) days prior to commencement of the Term and **no administration charges will apply.**

During the seven (7) days prior to Term:

Full refund will be issued and contract can be voided if written notification is provided during the seven (7) days prior to commencement of the Term, however a **\$50 administration charge will apply.**

Once Term commences:

Refunds will only be given up to the end of **week six (6)** on presentation of a **Medical Certificate**, and will incur an **administration charge of \$50**. Refunds are issued from the date the certificate is received at the office and only for the remainder of the lessons owing. This certificate must state the dates of unattended lessons. Refunds will not be issued to any person other than the enrolled student stated on the Medical Certificate. **We do not issue credits or transfer enrolments to another Term.**

After the end of week six (6):

No refunds will be given and we **do not** issue credits or transfer enrolments to another Term.

Holiday Programs:

No refunds will be given and we **do not** issue credits or transfer enrolments to another Term.

7. Termination of Swimming Lessons by LTSV

Repeated displays of inappropriate behaviour that causes harm and/or discomfort to others, commits an act of vandalism that causes damage to property, uses offensive or abusive language and/or attitude will lead to termination. Learn to Swim Victoria reserves the right to terminate swimming lessons and refund the remainder of fees for the Term.

8. Car Parking

At Heidelberg Primary School's request no one is to park their car in front of the Emergency Gates that access the school or on the pathway leading to the Swim School facility. We ask you to be mindful of other clients when entering/exiting the car park. Ensure that you only use our car park when you are attending lessons and not for before or after school parking.

9. LTSV Membership Cards

Membership cards **MUST** be presented to Reception prior to your lesson. Clients without a card may collect one at any time from Reception. If you have lost your card and would like a new one please contact Reception.

10. Public Holidays and School Holidays

Classes do not run on Public Holidays during the School Term or School Holidays. Therefore, you will not be charged or required to do a Make-Up Lesson. We run a separate swimming program for School Holidays.

11. Swimming Attire

Articles of clothing such as street wear, underwear, cut-off jeans, bike pants, leotards, and casual wear are strictly prohibited. Only recognised swimwear, made from lycra or nylon is to be worn in the water.

All students who are not fully toilet trained must wear correct waterproof Aqua Nappies whilst in the pool. All students (except Babies) **MUST** wear a swim cap and if you arrive at your lesson without one, you will be directed to Reception where you can purchase one. It is recommended that all students wear goggles (except babies).

12. Parental Supervision

It is a condition of entry that all children (16 and under) must be actively supervised by a parent/guardian whilst at LTSV.

Children will not be signed in at Reception if a parent/guardian is absent. Children must be collected by the parent/guardian (over the age of 16) at the conclusion of every lesson.

Pool deck attendants are **NOT** babysitters. You are responsible for your child at all times.

13. Photographic & Video Images

Photography and video footage is **NOT** allowed to be taken of any persons whilst they are at LTSV. Parents/Guardians wishing to take images of their child during class **MUST** get consent of all other parents/guardians in the same class as well as notify the class swim instructor and pool deck officer.

Any photographic or video footage taken by LTSV staff is used in-house for training purposes only. On the odd occasion, swim school staff may ask permission to take photos of your child to post on Social Media platforms. If this occurs you will be asked to sign a Media Release Form.

14. Teachers & Time Changes

Learn To Swim Victoria reserves the right to cancel or change classes and instructors. Students may also be moved into a different class if deemed necessary. We endeavour to provide you with the most consistent experience possible; however there are occasions when lane and teacher changes are required. We strive to maintain a consistency with our instructors but sometimes changes are unavoidable.

Please be advised that we cannot guarantee instructors or class times from Term to Term. All staff undergo regular training days to improve and maintain their high level of teaching standards. Please note refunds will not be given as a result of lane or teacher changes.

15. Swimmer Absence and Booking Make-Ups

Step 1) Record an Absence:

Notification of absenteeism from class is **ONLY** possible through our website: www.learntoswimvic.com.au. Under the green "**Customer Login**" button - "**RECORD AN ABSENCE & BOOK A MAKE-UP**".

No Make-Ups available in the first three (3) weeks of Term Please remember when booking your Make-Up Lessons

- You will **NOT** be eligible to do a Make-Up Lesson on the same day that you have been recorded and marked as absent
- There is a 48 hour period between online notification of absence and being able to organise an online Make-Up Lesson

Step 2) Book a Make-Up Lesson:

Once you have recorded an absence you will be able to book a make-up lesson 48 hours after cancellation. Communication will be sent out when Make-Ups are open in Week 4.

Please DO NOT phone or email us regarding absence or make-up lessons as our staff do not have access to this facility.

Make-up Lesson Conditions and Eligibility:

Ensure you meet the cut-off times for recording an absence with

- AM classes, you **MUST** record your absence prior to **8.30am**, on the day of your class
- PM classes, you **MUST** record your absence prior to **1.30pm**, on the day of your class

Once you've met the cut-off times for recording an absence

- It is your responsibility to arrange Make-Up Lessons using the our website: www.learntoswimvic.com.au
- There is a **maximum** of two (2) Make-Up Lessons per child per Term, and are subject to availability

Don't forget the conditions of your Make-Up Lessons

- If you book a Make-Up Lesson and are unable to attend the lesson (for any reason), another Make-Up **WILL NOT** be offered and that Make-Up Lesson will be voided
- Make-Up Lessons are **NOT** offered for School Holiday Programs
- Make-Up Lessons are **NOT** transferable to other family members or other families
- Make-Up Lessons are **NOT** offered for any circumstances out of your control, such as bad traffic, lost car keys, inclement weather, parent illness, forgot lessons etc.
- Make-Up Lessons **CANNOT** be transferred to the next Term

16. Healthy Swimming

Steps to healthy swimming are recommended by the Victorian Department of Health. Please do **NOT** swim if you have had diarrhoea or vomiting in the past two weeks.

Please remember to shower and wash thoroughly with soap before entering the pool for lessons. All children who are three (3) years of age and under should wear waterproof nappies if required.

17. Privacy Policy

Learn To Swim Victoria is committed to providing quality services to you and this policy outlines our ongoing obligations to you in respect of how we manage your Personal Information.

We have adopted the Australian Privacy Principles (APPs) contained in the Privacy Act 1988 (Cth) (the Privacy Act). The APPs govern the way in which we collect, use, disclose, store, secure and dispose of your Personal Information. A copy of the Australian Privacy Principles may be obtained from the website of The Office of the Australian Information Commissioner at www.oaic.gov.au

ENROLMENT FORM

Please print Clearly

Always notify LTSV when details change



Parents first Name		
Parents Family/Surname		
	Email	
	Phone Numbers	(H)
	(M)	(W)
Address & Postcode		
Emergency Contact & Phone (must be different from above)		(ph)

Child 1 First Name:	Child 2 First Name:	Child 3 First Name:
Child 1 Family (Surname) Name:	Child 2 Family (Surname) Name:	Child 3 Family (Surname) Name:
Date of Birth (dd/mm/yy)	Date of Birth (dd/mm/yy)	Date of Birth (dd/mm/yy)
Any medical conditions or medications?	Any medical conditions or medications?	Any medical conditions or medications?
OFFICE USE	LEVEL	LEVEL

I, _____ hereby consent for myself/child/ren _____ to attend the program at Learn to Swim Victoria. I understand that Learn to Swim Victoria and its staff shall be released from, and shall not incur, any responsibility or liability whatsoever for any accident or for any damage to or loss of property of the applicant. I hereby authorize Learn to Swim Victoria staff to organise medical or hospital treatment as they see necessary at my expense.

I also acknowledge that I have read and understand all relevant policies (i.e. enrolment and make-up policies) regarding my child's swimming lessons.

Signed: (By applicant or parent/guardian if under 18) _____ Date: _____